

Report Manager

The **ReportServer** Reporting Services comes with the **Report Manager** page to administer the Reports, Folders, Data Sources, and so on. This page has been integrated into the Aras Innovator client via an Innovator Report that opens the **Report Manager** page; see section 2 for more information about this **Report** Item.

Reports that are created and tested on the development machine can be moved to a production **ReportServer** by exporting an RDL file for a Report from your local development machine and then importing it into the production machine.

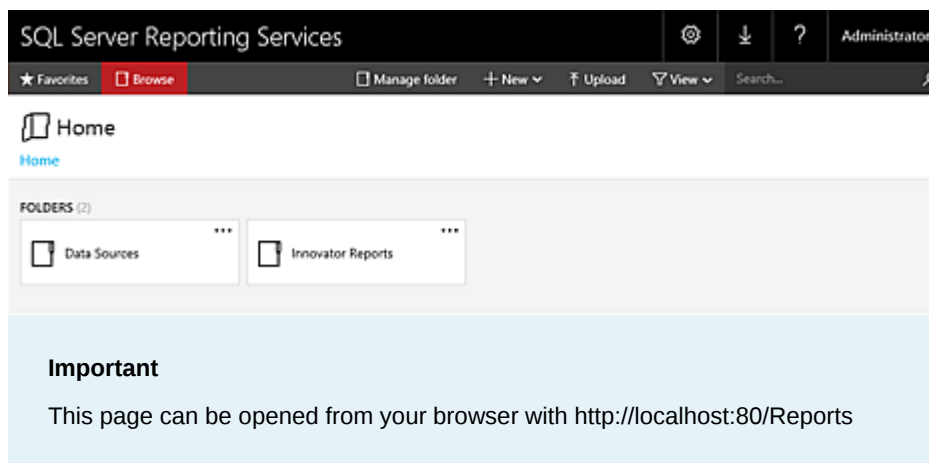
The process of exporting a Report, importing it into another **ReportServer**, and enabling the Report in Aras Innovator has four steps:

1. Export an RDL file via the **Report Manager** page.
2. Import the RDL file via the **Report Manager** page.
3. Reassign the Data Source to the imported Report.
4. Add an **Innovator Report** Item to call the **Reporting Services** Report.

Opening the Report Manager page

1. In the TOC, go to **Administration --> Reports**.
2. In the main menu, click **Reports** and the **Report Manager** choice.

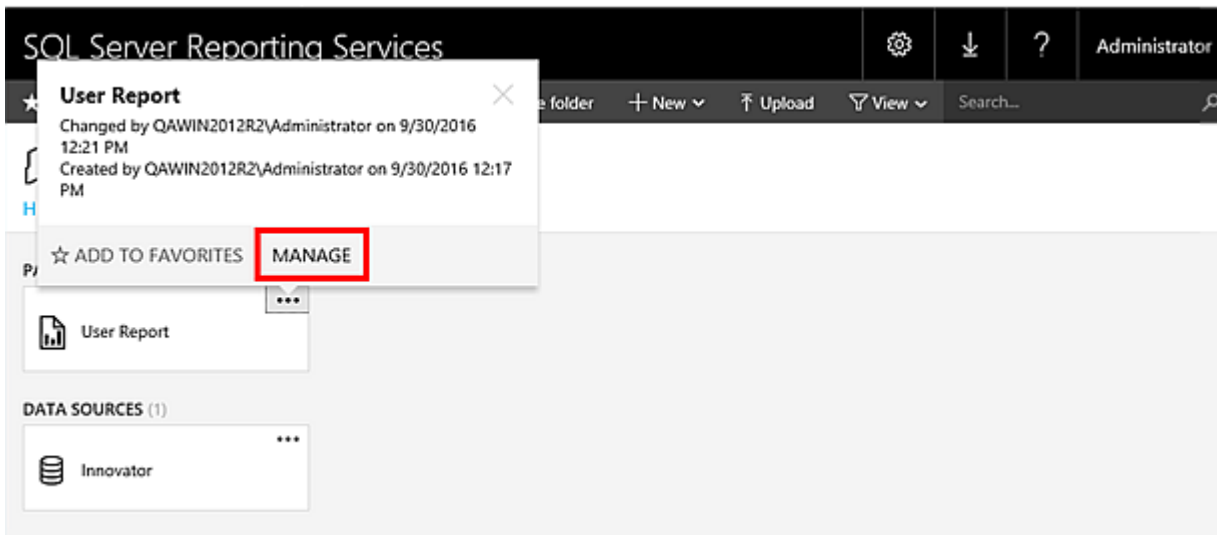
The **Report Manager** page opens in a new dialog.



Export the RDL

To export an RDL file for a Report:

1. Click the **Innovator Reports** folder.
You see a list of Reports and Shared Data Sources.
2. In the **Report** context menu, click **Manage**.



3. In the **User Report** page, click **Download**.
This opens a dialog asking for confirmation that you want to save the RDL file.

SQL Server Reporting Services

★ Favorites Browse

Administrator

📄 Edit User Report

Home > Innovator Reports > User Report

Properties Edit in Report Builder **Download** Replace Move Delete Create linked report

Parameters
Data sources
Shared datasets
Dependent items
Security

Changed by QAWIN2012R2\Administrator on 9/30/2016 12:28 PM
Created by QAWIN2012R2\Administrator on 9/30/2016 12:17 PM
17 KB

Properties

Name
User Report

Description

☐ Hide in tile view

Advanced

Report timeout:
☒ Use the system default setting
☐ Allow the report to run for 1800 seconds before timing out
☐ Allow the report to run indefinitely (no timeout)

Apply Cancel

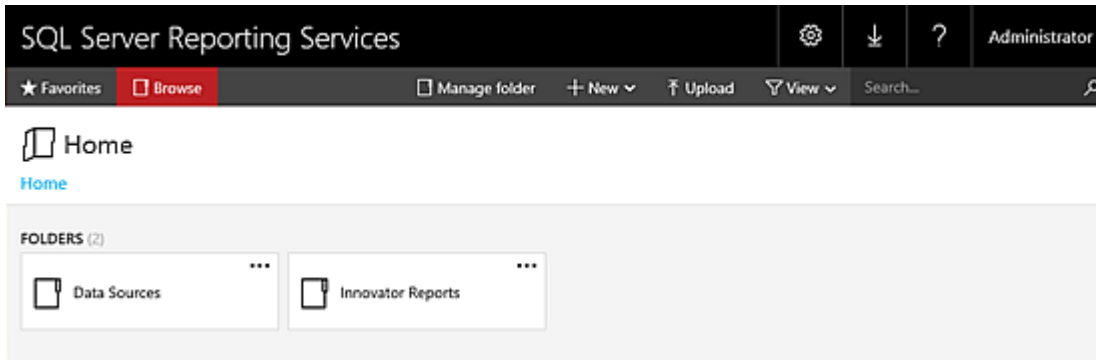
Import the RDL

1. Log into the target Aras Innovator Server.
2. In the TOC, go to **Administration --> Reports**.
3. In the main menu, click **Reports** and then **Report Manager**.
The **Report Manager** page opens in a new dialog.

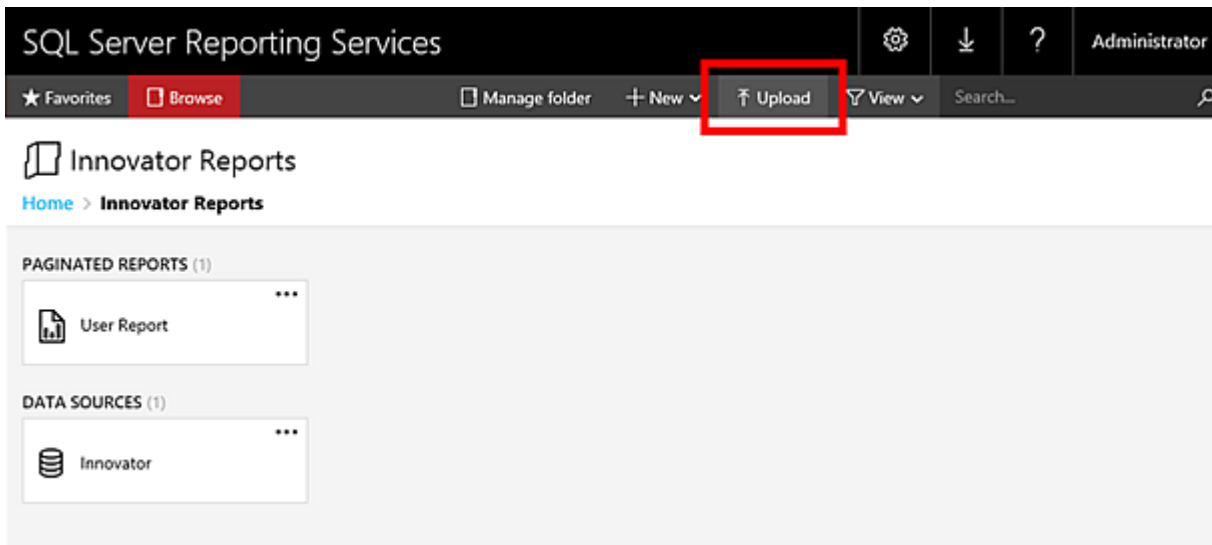
Important

This page can be opened in your browser with <http://localhost:80/Reports>.



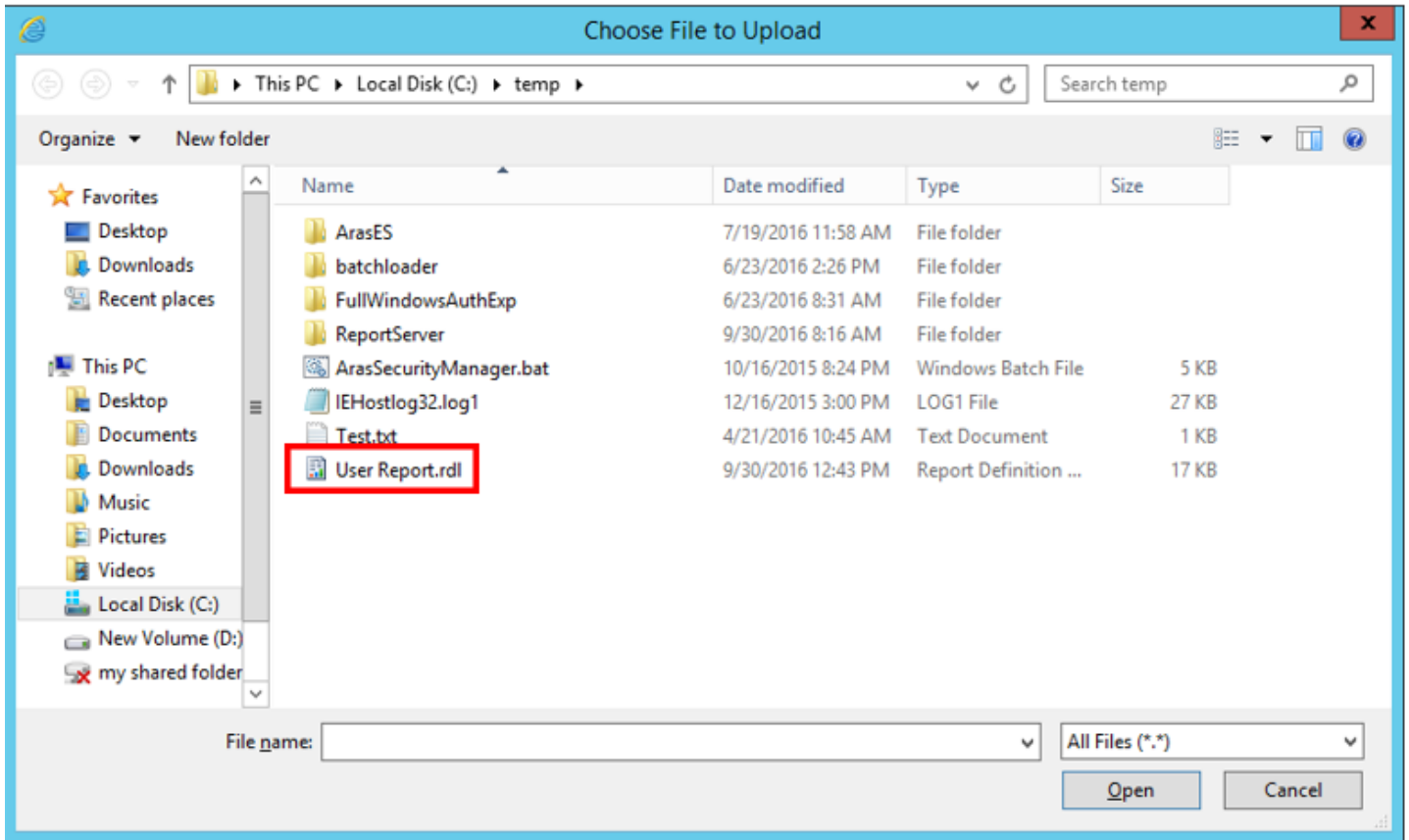


4. Click the **Innovator Reports** Folder.
You see a list of Reports and Shared Data Sources.
5. Click **Upload** in the dialog middle.



This opens the **File Selection** dialog for you to select an RDL file to upload.





6. Select the RDL file and click **Open**.

The RDL file is uploaded to the target ReportServer and deployed. You should see the new Report in the Folder now.

Select the Shared Data Source

The Data Source for the Report may need to be changed if the name of the Shared Data Source is different on the target ReportServer.

1. In the **Report** context menu, click **Manage**.

The **Properties** page for the Report appears where you can select its Shared Data Source.



2. Click the **Data Sources** navigation link.
3. Select the first **A shared data source** choice.

4. If the named Shared Data Source is incorrect for this ReportServer, click ... to open the **Shared Data Source** page, navigate the Folders to locate the desired Shared Data Source, select it, and click **OK**.



 Edit User Report

[Home](#) > [Innovator Reports](#) > User Report

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Data source

[Home](#) > **Data Sources**

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