

Managing Forums

Forums are items that users interact within only from within the My Discussions window. They provide a way to have a general discussion topic and can aggregate discussion content from items and saved searches contained within them. End user functionality for Forums exists within My Discussions, and in the “Add Item(s) to Bookmarks” action. Special administrator-only capabilities for Forums are described in this section.

Force Users to Follow Forums

Administrators have access to Forums in the Aras Innovator section of the TOC. Administrators can force other users to follow forums from here. The reason for forcing users to follow Forums is to make sure that some or all users within an environment have the same discussion topics available to them.

An admin can force a forum to reside on a user’s bookmarks by doing the following:

1. Login to Aras Innovator as an administrator.
2. Go to Contents --> **Administration** --> **Secure Social** --> **Forums**.
3. Run a search to see all the forums created by the users.



Forums

Search Clear Simple | [Icons]

Name	Label	Description	Forum Type
Administrator...	Administrator...		Regular
All Top Asse...	All Top Asse...		
Exploratory	Exploratory		Regular
Ideas	Ideas		Regular
Parts	Parts		Regular
Products	Products		Regular
Repaired Parts	Repaired parts		Regular

4. Right-click and open the required Forum for editing.

Important

The selected forum should be the **Regular** forum type.

Interesting Stuff

Interesting Stuff

Edit

Forum

Name

Interesting Stuff

Label

Interesting Stuff

Description

Forum Type

Regular

ForumItem

ForumMessageGroup

ForumSearch

Shared With

Want View By

Must View By

ForumItems

Hidden

Item Type

Item Config Id

Item Keyed N...

Is Board Only

Select the **Must View By** tab and then click the plus button in the Relationship toolbar.



5. Add the required Identities to the **must_view_id** property.

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ForumMustViewBy

Hidden

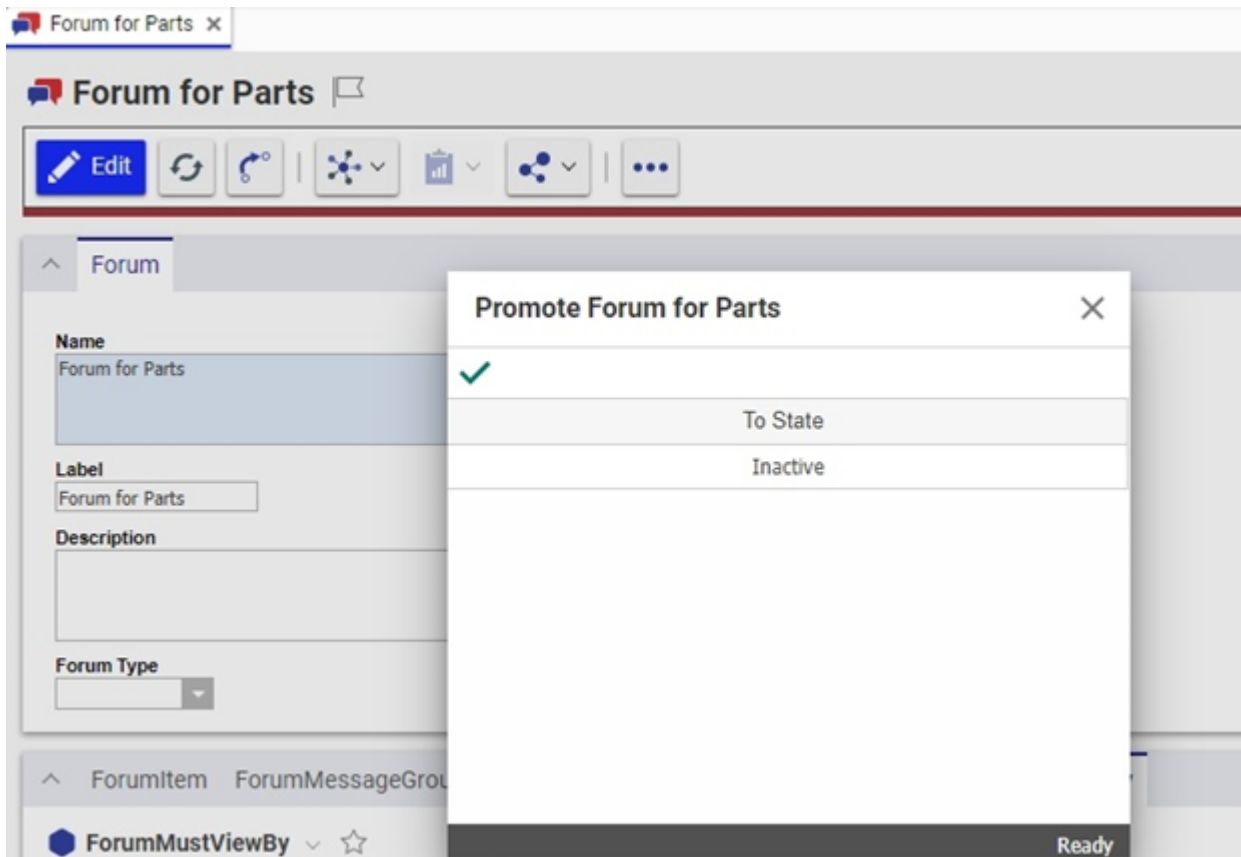
must_view_id...

Manufacturing

6. Click **Done** to save and unlock the window.

Set a Forum to Inactive

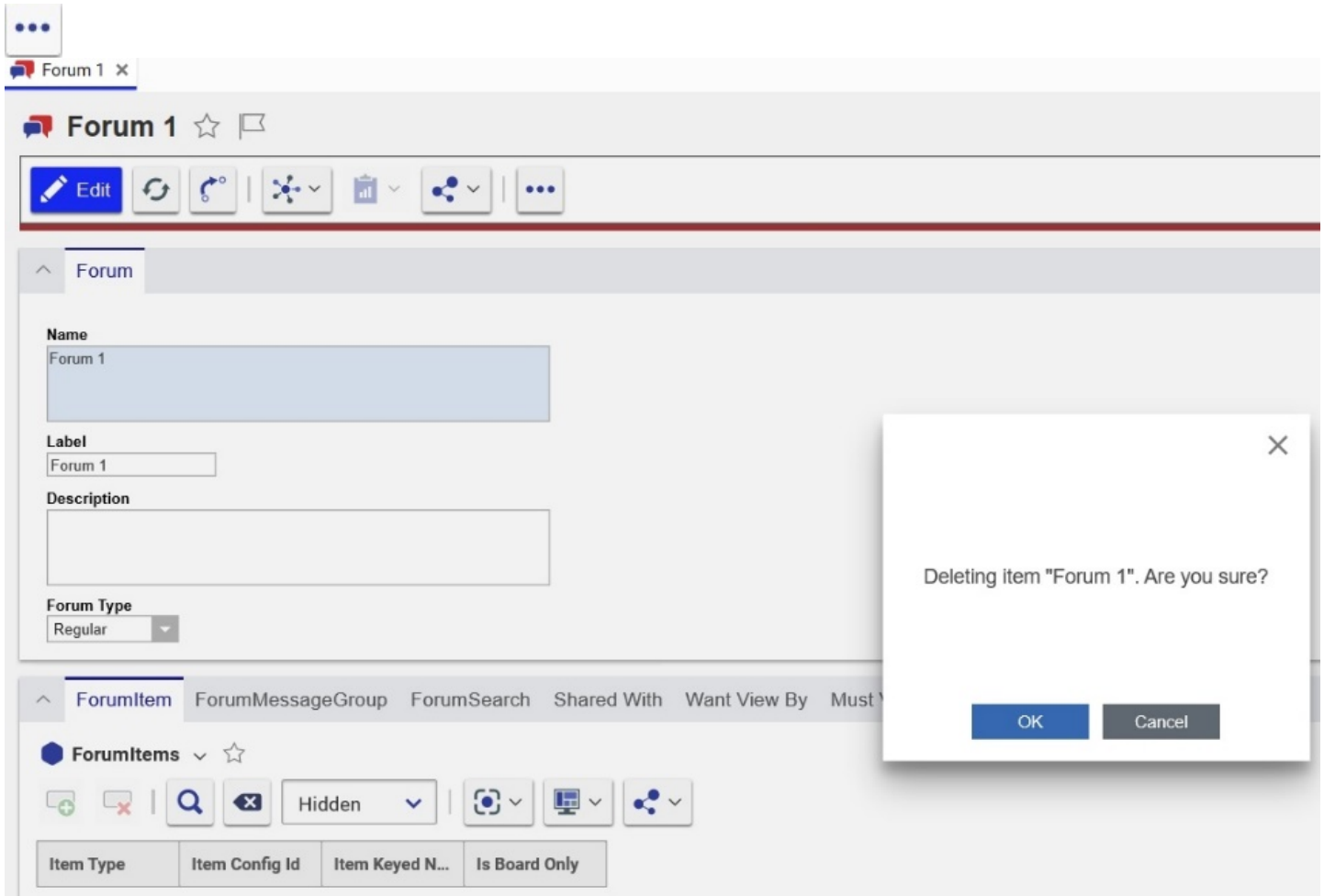
The administrator can set a Forum to an inactive state. The admin can do this by using the **Promote** button on the Item toolbar.



When a Forum is in an inactive state, it automatically disappears from any user's Bookmarks. It is also not visible within the Follow Forum selector.

Delete a Forum

The administrator can delete a Forum. The admin can do this by clicking three dots menu in the toolbar and selecting **Delete --> Delete** from the drop-down menu.



When a Forum is deleted by an admin, it is automatically deleted from any user's Bookmarks without giving any warning to the user.