

# Calendars

## Introduction

The calendar management system operates across three levels—Organization, Project, and User—to support efficient scheduling, resource planning, and conflict resolution. This multi-tiered structure allows seamless coordination across hierarchical layers by aligning organization-wide policies, project-specific requirements, and individual user preferences. As a result, calendars enhance productivity, reduce scheduling conflicts, and streamline project execution. Whether managing enterprise-wide activities, tracking project milestones, or coordinating personal workloads, the calendar system ensures optimal visibility and control.

