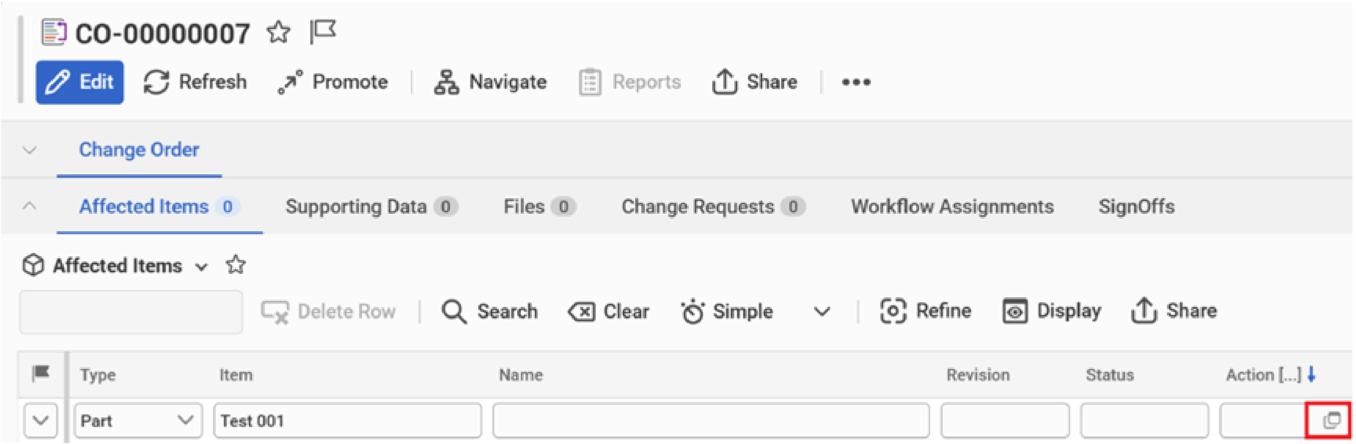
Configuring Change Action Items

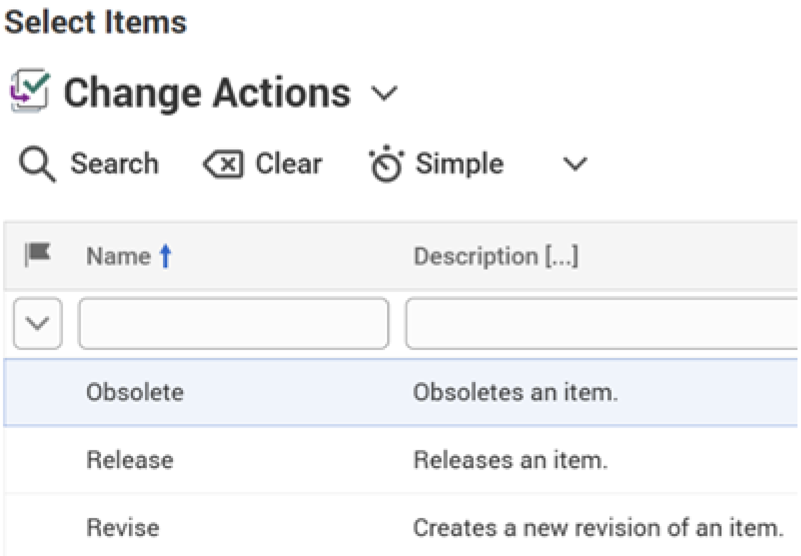
Change Actions specify the operations—like **Release**, **Revise**, or **Obsolete**—that can be performed on affected items of a Change Item. Custom Change Actions can also be created for special operations or business logic. These actions can apply to multiple change-controlled item types, such as **Parts**, **CAD Documents**, and **Documents**.

To view Change Actions for affected items in a Change Order:

- Open the **Change Order** and go to the **Affected Items** tab.
- In the **Action** field of an affected item, click the **pop-up icon** to see available actions.



- Choose an appropriate Change Action on an Item:



- Validations are performed for the selected action. If a validation fails, an error message is displayed.