

Change Task Lifecycle Overview

Change Tasks move through different stages, which are updated automatically by the system as the workflow progresses:

- **Not Started** - The Change Task is first created and defined.
- **In Progress** - The change is in progress; the assignee works with the Affected Items.
- **In Review** - The change required to be reviewed.
- **Completed** - The Change Task is finished and closed.
- **Canceled** - The Change Task is no longer needed and has been stopped.

