

Files tab

The Files tab holds quick attachments tied to the Change Order, such as screenshots, redlines, PDFs, or temporary spreadsheets that explain the change.

- To add a File, click the **Create** button in the Files tab when editing the Change Order.
- To delete a File, click **Delete Row** when you select the File you want to remove.

Name [...]	Comments [...]	File Type [...]	Comments	Sequence	Modified On [...]	Modified By [...]
ECO-00457-ApprovalMatrix-RevC-20250116.pdf		PDF Document		128	9/26/2025 11:36:47 AM	Innovator Admin
ECO-00457-MotorBracket-RevC-20250115.docx		Microsoft Word		256	9/26/2025 11:36:49 AM	Innovator Admin

