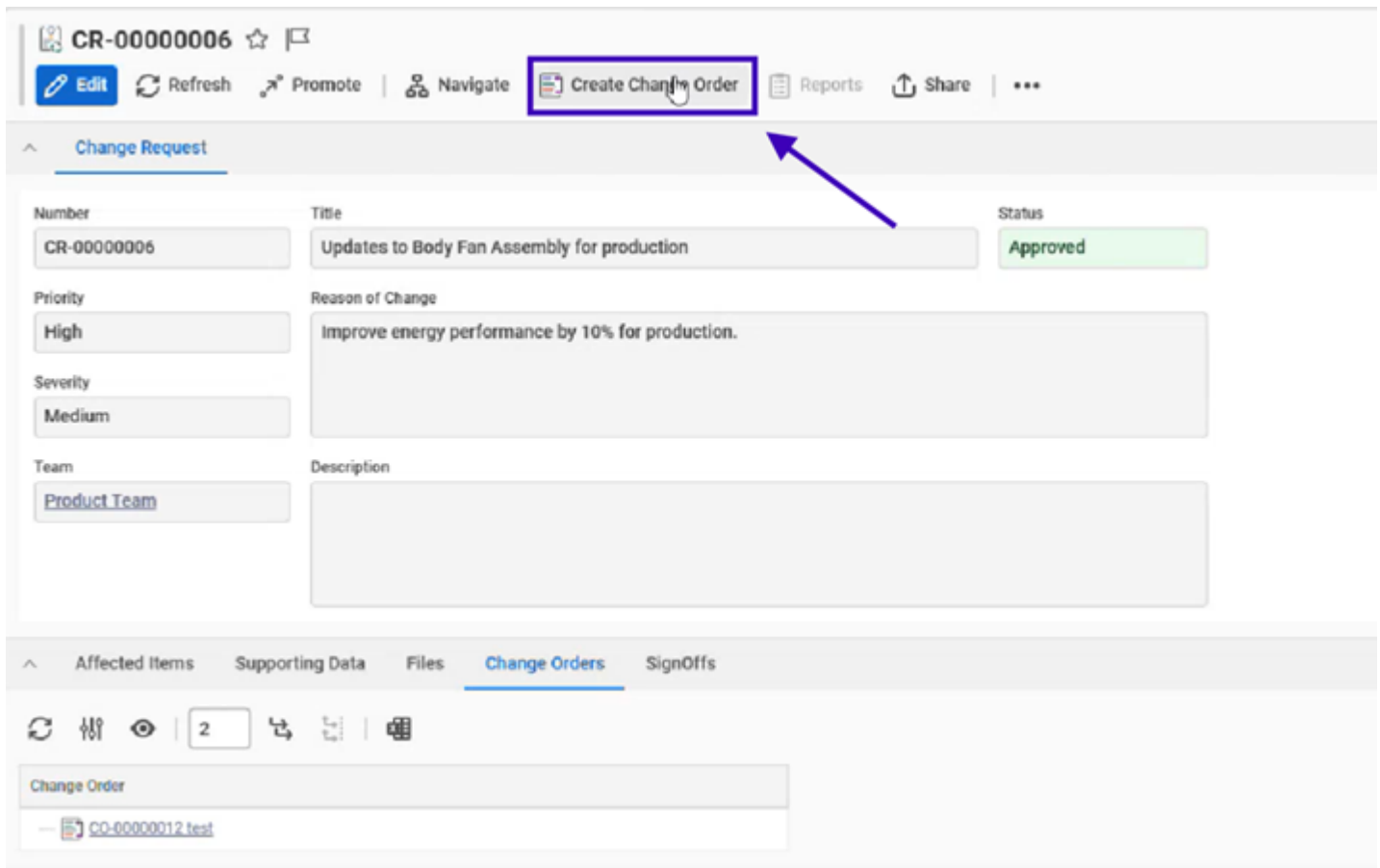


Create a change order from an approved change request

When a Change Request is approved, the **Create Change Order** button becomes available. Selecting it carries forward the affected items and change actions into the Change Order create form automatically.



The screenshot shows a web application interface for managing change requests. At the top, there is a header bar with the ID 'CR-00000006' and several action buttons: 'Edit', 'Refresh', 'Promote', 'Navigate', 'Create Change Order' (highlighted with a red box and an arrow), 'Reports', 'Share', and a menu icon. Below the header, the 'Change Request' form is displayed. It includes fields for 'Number' (CR-00000006), 'Title' (Updates to Body Fan Assembly for production), 'Status' (Approved), 'Priority' (High), 'Reason of Change' (Improve energy performance by 10% for production.), 'Severity' (Medium), and 'Team' (Product Team). At the bottom, there is a 'Change Order' section with a list of affected items, including 'CO-00000012 test'.

1. Click **Create Change Order** to open a new Change Order form, prefilled with the Change Request's affected items and actions.
2. Review and edit the Change Order details as needed.
3. Click **Save**. All standard validations configured for new Change Orders—including those on the affected items—will be applied.

